Pay.Gov FLETC Training and Conference Payment Instructions

1. Go to www.fletc.gov/payment. The FLETC Training and Conference payment link will take you directly to the Pay.gov payment page for FLETC.

Make a Payment

Home ❭ Public

The Federal Law Enforcement Training Centers (FLETC) is pleased to acknowledge our partnership with Pay.gov and their role in managing credit card processing and payment for courses offered through the FLETC Distributed Learning Program (DLP). This partnership results in cost savings and greater accountability for the FLETC and the FLETC DLP.

Payment

To pay for Training/Conferences, go to the **FLETC Training and Conference payment** site.

To pay for Missing Items, go to the **FLETC Missing Items payment** site.

How to make a payment

- Click on the appropriate link above.
- You will be taken to Pay.gov and asked to fill out and submit a payment form. You will be asked to log in to Pay.gov or create an account if necessary.
- You will receive a confirmation page, and a copy of your payment will be sent via email.

2. The first page is for information only, defining the types of payment that are accepted. Click CONTINUE TO THE FORM

DHS FLETC Conference and Training Payment

① Before You Begin	② Complete Agency Form	③ Enter Payment Info	④ Review & Submit	⑤ Confirmation

Need Help?

Contact:
Jacqueline Sipe

Email:
Click to email

Phone:
(912) 554-4637

Website:
Click to visit site

About this form

Use this form to pay for your individual(s) student training tuition with the Federal law Enforcement Training Center at DHS.

Accepted Payment Methods:

- Bank account (ACH)
- Debit or credit card

Preview Form   Cancel   **Continue to the Form**

This is a secure service provided by United States Department of the Treasury. The information you will enter will remain private. Please review our privacy policy for more information.

3. On the Payment Form, complete as required. Your notification email provides much of the information needed to complete the form.
    a. Bill Number should be entered as "0" (zero).
    b. Class or Conference Name should include the full class number (e.g. "G_AIM-1901").
    c. Enter Beginning Date and Ending Date for the class.
    d. Enter the Applicant's Name.
    e. Enter the Payment Amount.
    f. Click CONTINUE at the bottom.

4. The remaining steps will allow you to submit your Payment Information.
5. Review and Submit Payment.

Once complete, you will receive a copy of the receipt via email. Forward a copy of your Pay.Gov receipt to FLETCAdmissions@fletc.dhs.gov and include the student's last name and course number in the email subject. Your application will then be updated to indicate that payment has been received and you will receive a detailed registration confirmation email.

Please note, this must be completed **immediately**. If we have not received a response from you within seven (7) days, your registration may be cancelled.