

DEPARTMENT OF HOMELAND SECURITY
Federal Law Enforcement Training Centers
Foreign National Financial Reimbursement Information

1. Applicant Information

Applicant's Full Name:	Last:		
	First:		
	Middle:		
Course Number:		Course Title:	
Course Dates:	Beginning Date:	Ending Date:	

DO NOT SUBMIT PAYMENT WITH THIS REQUEST FORM.

A confirmation letter with details of the training will be provided to the applicant upon confirmation of availability of the seat in the course. Applicants are to make travel arrangements only after their requested seat in the course has been confirmed. A request for payment for the actual cost of the training will be issued after the program is completed.

2. Financial Reimbursement Information

THIS BLOCK TO BE COMPLETED BY STUDENT OR STUDENT'S AGENCY IF PAYMENT IS NOT BEING FUNDED BY A U.S. GOVERNMENT AGENCY

Card Holder's Name as it appears on the Credit Card:									
Street Address:				City:		State:		Zip Code:	
Card Holder's Telephone Number: (include country/city codes)									
Card Type:	MASTERCARD		VISA		AMERICAN EXPRESS				
16-Digit Credit Card Number:									
3-Digit Security Code: (on back of credit card)					Card Expiration Date: (MM/YYYY)				

AUTHORIZING SIGNATURE OF CREDIT CARD HOLDER:

Note: Unsigned forms will not be processed

3. Financial Reimbursement Information

THIS BLOCK TO BE COMPLETED BY SPONSORING AGENCY/FMO/FUNDS CONTROL OFFICER IF FUNDED BY U.S. GOVERNMENT AGENCY BY FISCAL DATA

U.S. Federal Agency Information	Agency Location Code (ALC)								
	Agency Accounting Data								
	Treasury Account Symbol								
	Tax Identification Number								
	Obligating Number								
Reimbursing Program or Organization Name:									
Reimbursing Program or Organization Address:		Street Address:							
		City:		State:		Zip Code:			
Telephone Number: (Country Code); (City Code)					Title:				
Name of Person Authorizing Payment:					Email:				

AUTHORIZING SIGNATURE:

Note: Unsigned forms will not be processed

RETURN COMPLETED FORMS TO:
DHS FLETC International Training Division
Federal Law Enforcement Training Center
1131 Chapel Crossing Road
Townhouse 393
Glynco, Georgia 31524
FLETC-Intlrqst@fletc.dhs.gov