

**DEPARTMENT OF HOMELAND SECURITY
FEDERAL LAW ENFORCEMENT TRAINING CENTER**

FLETC DIRECTIVE NO.	94-01
DIRECTIVE TITLE:	Course Development Process
EFFECTIVE DATE:	2/2/2006
MODIFICATION:	1/16/2007

- 1. POLICY:** The Federal Law Enforcement Training Center (FLETC) shall develop, revise, or review courses adhering to a systematic process.
- 2. SCOPE:** This directive and the procedures set forth in accompanying FLETC Manual 94-01 - Guide A and FLETC Manual 94-01 - Guide B shall apply to FLETC delivered courses at all FLETC training sites.
- 3. REFERENCES:**
 - a. Federal Law Enforcement Training Accreditation (FLETA) Standards Manual.
 - b. *Systematic Design of Instruction*, W. Dick, 1996, Harper Collins.
- 4. CANCELLATION:** This directive hereby supersedes FLETC Directive 94-01 dated May 11, 2004.
- 5. ADDITIONAL GUIDANCE:**
 - a. [FLETC Manual 94-01 - Guide A](#), Manual for Development of Courses in Advanced Programs.
 - b. [FLETC Manual 94-01 - Guide B](#), Manual for Development of Courses in Basic Programs.
 - c. FLETC Directive 10-09.A, Student Evaluation Policy and Procedures for Basic Training Programs.
 - d. FLETC Directive 91-00.C, Course Numbering System.
 - e. FLETC Directive 93-01, Procedures for Training Program Management, Development, and Curriculum Review.
- 6. OFFICE OF PRIMARY INTEREST:** Training Management Division, Office of Training Management, Training Innovation and Management Directorate.

[Signature on File](#)

Connie L. Patrick
Director