

**DEPARTMENT OF HOMELAND SECURITY  
FEDERAL LAW ENFORCEMENT TRAINING CENTER**

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<b>FLETC DIRECTIVE NO:</b>	71-01
<b>DIRECTIVE TITLE:</b>	Access Control
<b>EFFECTIVE DATE:</b>	2/25/2005
<b>SUNSET REVIEW DATE:</b>	2/25/2009

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**1. POLICY:** The Federal Law Enforcement Training Center (FLETC) will control access to all FLETC facilities for the protection and well-being of all persons while they are on the FLETC facilities and for the protection of all property thereon.

**2. SCOPE:** This directive covers the admission and control processes for all persons entering, transiting, or departing the FLETC, Glynco; the FLETC Office of Artesia Operations; the FLETC Office of Cheltenham Operations; and any other properties or facilities owned or leased by the FLETC. However, management transitions and start-up activities at the Charleston training facility preclude inclusion of many site-specific responsibilities and procedures for that facility at this time. The accompanying manual will be reviewed and revised concerning site-specific information for the Charleston facility at a more appropriate future date. Where appropriate, references to the Charleston facility have been included.

**3. REFERENCES:**

- a. Title 31, CFR, Chapter VII, Part 700.
- b. FLETC Directive 62-95.A, Check-in/Check-out Procedures for Staff Personnel and Detailed Instructors.
- c. FLETC Directive 70.09J; Firearms, Ammunition, and Chemical Agents.
- d. FLETC Directive 71-00.E, Vehicle Registration and Issuance of Temporary Passes.
- e. Georgia Criminal Code, Section 16-7-21.
- f. FLETC Student Handbook.

**4. CANCELLATIONS:**

a. This directive hereby supersedes FLETC Directive 71-01, Access Control, dated July 29, 1994.

b. This directive hereby cancels FLETC Directive 70-09.G, Licensing/Recording of Motor Vehicle Operators, dated August 13, 1996.

**5. ADDITIONAL GUIDANCE:** [FLETC Manual 71-01](#), Access Control.

**6. OFFICE OF PRIMARY INTEREST:** Special Investigations and Security Division (SIS), Office of the Deputy Director.

[Signature on file](#)

Connie L. Patrick  
Director