

**DEPARTMENT OF HOMELAND SECURITY
FEDERAL LAW ENFORCEMENT TRAINING CENTER**

FLETC DIRECTIVE NO:	70-01.C
DIRECTIVE TITLE:	Fleet Management Directive
EFFECTIVE DATE:	5/21/2006

1. POLICY: The Federal Law Enforcement Training Center (FLETC) maintains an internal management program which governs the acquisition, efficient management, and control of FLETC-owned, government-leased, or commercially-leased motor vehicles. This program will encompass the protection, preservation, and accountability of all fleet vehicles from planning and acquisition through utilization and disposal.

2. SCOPE: This directive and the accompanying Fleet Management Manual apply to all FLETC employees, Partner Organization (PO) representatives, students, and contractors who are involved in any of the property management functions related to the vehicles in the FLETC fleet inventory.

3. REFERENCES:

- a. Occupational Safety and Health Act of 1970.
- b. 31 Code of Federal Regulations (CFR) PART 700, Regulations Governing Conduct In or On the FLETC Buildings and Grounds.
- c. 41 CFR 101-39, Federal Property Management Regulations for Interagency Fleet Management Systems.
- d. 41 CFR 102-34, Federal Management Regulations for Motor Vehicle Management.
- e. Department of Homeland Security (DHS) Management Directive (MD) 1120, Capitalization and Inventory of Personal Property.
- f. DHS MD 0510, Motor Vehicle Fleet Management.
- g. DHS MD 0520.1, Motor Pool Operation.
- h. DHS MD 1020, Fleet Card Program.
- i. Executive Order 12844, Federal Use of Alternative Fuel Vehicles.
- j. Executive Order 13043, Increasing Seat Belt Use in the United States.
- k. Executive Order 13101, Greening the Government Through Waste Prevention, Recycling, and Federal Acquisition.

- l. Executive Order 13123, Greening the Government Through Efficient Energy Management.
 - m. Executive Order 13149, Greening the Government Through Federal Fleet and Transportation Efficiency.
 - n. FMR Bulletin B-2, Wireless Phone Use in U.S. Government Vehicles.
 - o. 31 United States Code (U.S.C.) 1343, Buying and Leasing Passenger Motor Vehicles and Aircraft.
 - p. 40 U.S.C. 491, Motor Vehicle Pools and Transportation Systems.
 - q. 40 U.S.C. 603, Process for Establishing Motor Vehicle Pools and Transportation Systems.
 - r. 42 U.S.C. 7588, Federal Agency Fleets.
 - s. FLETC Directive 70-09.K, Training Accident Investigation Team (TAIT).
- 4. CANCELLATION:** This directive hereby supersedes and cancels FLETC Directive 70-01.A, Automotive Equipment and Services, dated July 27, 1987.
- 5. ADDITIONAL GUIDANCE:** [FLETC Manual 70-01.C](#), Fleet Management.
- 6. OFFICE OF PRIMARY INTEREST:** Property Management Division, Office of Asset Management, Administration Directorate.

[Signature on file](#)

Connie L. Patrick
Director