

**DEPARTMENT OF HOMELAND SECURITY  
FEDERAL LAW ENFORCEMENT TRAINING CENTER**

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<b>FLETC DIRECTIVE NO:</b>	70-00.C
<b>DIRECTIVE TITLE:</b>	Approval of Claims
<b>EFFECTIVE DATE:</b>	6/16/2006

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**1. POLICY:** In accordance with Federal Law Enforcement Training Center (FLETC) Delegation of Authority Number 7050-08, "Delegation of Authority to Approve Payment of Claims," the Assistant Director, Administration Directorate (ADM), will adjudicate all covered claims against the FLETC.

**2. SCOPE:** This directive applies to all FLETC and Partner Organization employees, contractors, students, and members of the public who wish to file a claim against the Government through FLETC under one of the referenced authorities. Covered claims are: Small Claims Act, Military Personnel and Civilian Employee's Claim Act, and Federal Tort Claims Act claims. EEO claims are covered, but only for funds management purposes.

**3. REFERENCES:**

a. FLETC Delegation of Authority Number 7050-08, Delegation of Authority to Approve Payment of Claims.

b. Military Personnel and Civilian Employee's Act of 1964, 31 U.S.C. 3721.

c. Small Claims Act, 31 U.S.C. 3723.

d. Federal Tort Claims Act, 28 U.S.C. 267.

**4. CANCELLATION:** None.

**5. ADDITIONAL GUIDANCE:** [FLETC Manual 70-00.C](#), Approval of Claims.

**6. OFFICE OF PRIMARY INTEREST:** Administration Directorate.

[Signature on file](#)

Connie L. Patrick  
Director