

**DEPARTMENT OF HOMELAND SECURITY  
FEDERAL LAW ENFORCEMENT TRAINING CENTER**

---

<b>FLETC DIRECTIVE NO:</b>	63-35.A
<b>DIRECTIVE TITLE:</b>	Merit Staffing Plan
<b>EFFECTIVE DATE:</b>	2/4/2006

---

**1. POLICY:** The Federal Law Enforcement Training Center (FLETC) will adhere to all applicable federal regulations, United States Codes, and merit principles in the selection and promotion of its employees.

**2. SCOPE:** This directive applies to all FLETC employees and outside applicants to placement actions listed under General Provision Coverage. The guidance and procedures contained in this directive do not apply to the Senior Executive Service (SES).

**3. REFERENCES:**

- a. Title 5, Code of Federal Regulations (CFR), Administrative Personnel.
- b. Title 5, United States Code (U.S.C.) Government Organization and Employees.
- c. Public Law 107-206, Reemployed Annuitants, August 2, 2003.
- d. Executive Order 12015.
- e. Federal Travel Regulation (FTR).
- e. FLETC Directive 67-71, FLETC Administrative Grievance Procedure.

**4. CANCELLATION:** This directive hereby supersedes FLETC Directive 63-35.A, Merit Staffing Plan, dated April 4, 2000.

**5. ADDITIONAL GUIDANCE:** [FLETC Manual 63-35.A](#), Merit Staffing Plan.

**6. OFFICE OF PRIMARY INTEREST (OPI):** Human Resources Division,  
Administration Directorate.

[Signature on file](#)

Connie L. Patrick  
Director