

**DEPARTMENT OF HOMELAND SECURITY
FEDERAL LAW ENFORCEMENT TRAINING CENTER**

FLETC DIRECTIVE NO:	63-12
DIRECTIVE TITLE:	Position Management Program
EFFECTIVE DATE:	12/12/2004

- 1. POLICY:** All organizations and positions shall be structured to achieve efficiency, economy, and produce results in support of the mission of the Federal Law Enforcement Training Center (FLETC).
- 2. SCOPE:** The provisions of this directive apply to all FLETC sites.
- 3. REFERENCES:** Office of Personnel Management, Introduction to Position Classification Standard, dated August 1991; Section IIIA2, Principles and Policies of Position Classification.
- 4. CANCELLATION:** This directive hereby supersedes FLETC Directive 63-12, Position Management Program, dated August 26, 1980.
- 5. ADDITIONAL GUIDANCE:**
 - a. [FLETC Manual 63-12](#), Position Management Program Guide.
 - b. FLETC Directive 65-00.A, Position Classification.
- 6. OFFICE OF PRIMARY INTEREST (OPI):** Human Resources Division, Office of Human Capital, Administration Directorate.

[Signature on file](#)

Connie L. Patrick
Director