

**DEPARTMENT OF HOMELAND SECURITY  
FEDERAL LAW ENFORCEMENT TRAINING CENTER**

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<b>FLETC DIRECTIVE NO:</b>	62-02
<b>DIRECTIVE TITLE:</b>	Use of Private Sector Temporary Services
<b>EFFECTIVE DATE:</b>	01/21/2010

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**1. POLICY:** The Federal Law Enforcement Training Center (FLETC), when appropriate, will contract for short-term resource assistance from private sector temporary services firms in accordance with the provisions of the Federal Acquisition Regulation (FAR), Subpart 37.112, and Title 5 of the Code of Federal Regulations (CFR), Subpart E.

**2. SCOPE:** This directive applies to FLETC organizational elements requesting the use of private sector temporary services.

**3. REFERENCES:**

- a. FAR, Part 37, Service Contracting.
- b. Title 5, CFR §§ 300.501 – 300.507 (Subpart E - Use of Private Sector Temporaries).
- c. FLETC Directive 71-00.B; Identification Badges, Credentials, and Shields.
- d. FLETC Directive 71-01, Access Control.

**4. CANCELLATION:** This directive supersedes FLETC Directive 62-02, Use of Private Sector Temporary Services, dated May 11, 2004.

**5. ADDITIONAL GUIDANCE:** [FLETC Manual 62-02](#), Use of Private Sector Temporary Services.

**6. OFFICE OF PRIMARY INTEREST (OPI):** Human Capital Operations Division, Office of Operations Support, Administration Directorate.

[Signature on file](#)

Connie L. Patrick  
Director