DEPARTMENT OF HOMELAND SECURITY
FEDERAL LAW ENFORCEMENT TRAINING CENTER

FLETC DIRECTIVE NO:	4330
DIRECTIVE TITLE:	User Identification and Authentication Management
EFFECTIVE DATE:	10/31/2006

1. POLICY: The Federal Law Enforcement Training Center (FLETC) requires that users of FLETC Information Technology (IT) systems be appropriately identified and authenticated prior to gaining access to FLETC IT systems that receive, process, store, or transmit sensitive information.

2. SCOPE: This directive applies to all individual users and administrators of FLETC IT systems – IT systems owned or operated by the FLETC and those IT systems maintained or operated on behalf of the FLETC through contracted services. Individual users and administrators include FLETC personnel, detailees, guests/visitors, FLETC students, student interns, contractors, and Partner Organization personnel when using FLETC IT systems. This directive does not apply to IT systems that are owned or operated by FLETC Partner Organizations or on their behalf through contracted services.

3. REFERENCES:

a. Federal Information Security Management Act (FISMA) of 2002, November 25, 2002.

b. Office of Management and Budget (OMB) Circular A-130, Management of Federal Information Resources.

c. National Institute of Standards and Technology (NIST) Special Publication 800-63, Electronic Authentication Guidelines.

d. NIST Special Publication 800-12, An Introduction to Computer Security: The NIST Handbook.

e. NIST Special Publication 800-14, Generally Accepted Principles and Practices for Securing Information Technology Systems.

f. Department of Homeland Security (DHS) Management Directive (MD) 4300.1, Information Technology Systems Security.

g. DHS Sensitive Systems Policy 4300.A.

h. DHS Sensitive Systems Handbook 4300.A.

i. FLETC Directive 4900, Information Technology System Rules of Behavior and Use Agreements.

j. FLETC Directive 4310, Information Systems Incident Response and Reporting.

k. FLETC Directive 4320, Information Technology System Security Awareness and Training.

4. CANCELLATION: None.

5. ADDITIONAL GUIDANCE: FLETC Manual 4330, User Identification and Authentication Management.

6. OFFICE OF PRIMARY INTEREST: Chief Information Officer Directorate.

Signature on file

Connie L. Patrick
Director