

**DEPARTMENT OF HOMELAND SECURITY
FEDERAL LAW ENFORCEMENT TRAINING CENTER**

FLETC DIRECTIVE NO:	35-02
DIRECTIVE TITLE:	Training Cost Waivers
EFFECTIVE DATE:	5/1/2006

1. POLICY: Requests to waive on-Center food and lodging expenses as well as tuition costs, in total or part, may be approved when it is determined to be in the best interest of the government.

2. SCOPE: This directive applies to all training programs presented or being developed by the FLETC, whether conducted at Glynco, Artesia, Cheltenham, or Charleston, or as an export program.

3. REFERENCES:

- a. Federal Law Enforcement Training Center's Annual Appropriation.
- b. 6 U.S.C. 464d, Use of Funds Appropriated for Federal Law Enforcement Training Center Salaries and Expenses.

4. CANCELLATION: This directive hereby supersedes FLETC Directive 35-02, dated December 28, 1987.

5. ADDITIONAL GUIDANCE: [FLETC Manual 35-02](#), Training Cost Waivers

6. OFFICE OF PRIMARY INTEREST: Chief Financial Officer Directorate.

[Signature on file](#)

Connie L. Patrick
Director