

CONTRACT VARIANCE

From: _____ _____ _____ To: _____ _____ _____	Contract No.: _____ Title: _____ _____ Date: _____
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Attachments/Enclosures (1) _____ (2) _____ (3) _____	Variance No: _____ (Design/Construction Use)
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Description of Variance: _____

Drawings Affected: _____
 Specification Paragraphs Affected: _____
 Technical Submittal Transmittal No. _____ Submittal No. _____ Affected _____

Reason for Variance: _____

You are requested to complete the appropriate action below by _____
Date

<p>CONTRACTOR QUALITY CONTROL ACTION</p> <p>As CQC Representative, I recommend acceptance of the proposed variance:</p> <p>_____ Date _____</p> <p>CQC Representative _____ Date _____</p> <p>CONTRACTOR PROJECT MANAGEMENT ACTION</p> <p>The above variance will not result in a change in contract price or time of completion for this or any related work in accordance with the contract (Section _____, Paragraph _____ entitled "Equitable Adjustments, Waiver and Release of Claims")</p> <p>_____ Date _____</p> <p>Authorized Mgmt. Rep. _____ Date _____</p> <p>_____ Title _____</p>	<p style="text-align: center;">FMD DESIGN/CONSTRUCTION ACTION</p> <p>{ X } Accept _____ Date _____</p> <p>{ } Not Acceptable _____ Date _____</p> <p>_____ Signature _____</p> <p style="text-align: center;">Contracting Officer's Technical Rep..</p> <p>_____ Title _____</p> <p>_____ Signature _____</p> <p style="text-align: center;">Contracting Officer</p> <p>_____ Title _____</p> <p>Distribution by Design/Construction: Procurement (Original) COTR (Copy) Contractor (Copy) Construction Representative (Copy)</p>
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(SEE REVERSE FOR DEFINITION/CONTRACTOR'S WARRANT/INSTRUCTIONS FOR USE)

DEFINITION OF VARIANCE:

The term of variance or variation is used to mean a variance that is minor and does not involve a change in price or time of performance. The use of this Contract Variance Form is limited to those variations which are determined by the Contracting Officer to be minor and do not involve a change in the contract price, time of performance or terms of the contract for which a modification need not be issued.

CONTRACTOR'S WARRANT OF VARIANCE:

As a condition of this proposal, the contractor warrants the following:

- a. that the contractor has reviewed the entire contract in order to establish that the proposed variation, if incorporated, will be compatible with all other elements of construction as specified and indicated; and
- b. that the contractor shall take any action and bear any additional expense which may arise by reason of incorporating the proposed variation, including but not limited to changes in this or other elements of construction resulting from the incompatibility of the proposed variation with any other element of construction as specified or indicated.

USE OF THE FORM:

1. The contractor is responsible for completing the following information: From, To, Contract No., Title, Attachments/Enclosures, Description, Drawings Affected, Specification Paragraphs Affected, Technical Submittal Transmittal No./Submittal No./Affected, Reason for Variance, and the CQC and Contractor Project Management Action Blocks. The contractor is also to indicate a date by which the FMD Design/Construction Action is desired to be completed.
2. The contractor must forward all copies to the FMD Design/Construction when requesting variance. Also, six copies of all attachments/enclosures must accompany the contractor's original variance request.
3. Upon receipt of the completed form, the FMD Design/Construction will Accept or Not Accept the variance and make appropriate distribution.